

## **Environmental Policy.**

Version Number : Env001 Date Produced :1st March 2018 Originator : Stuart Cooper Reviewed Date : 7<sup>th</sup> March 2024 Next Review : 7<sup>th</sup> March 2025



## **Environmental Policy Statement.**

We believe that businesses are responsible for achieving good environmental practice and operating in a sustainable manner.

We are therefore committed to reducing our environmental impact and continually improving our environmental performance as an integral and fundamental part of our business strategy and operating methods.

It is our priority to encourage our customers, suppliers and all business associates to do the same. Not only is this sound commercial sense for all; it is also a matter of delivering on our duty of care towards future generations.

## Our policy is to

- Wholly support and comply with the requirements of current environmental legislation and codes of practice.
- Minimise our waste and then reuse or recycle as much of it as possible.
- Minimise energy and water usage in our buildings, vehicles and processes to conserve supplies, and minimise our consumption of natural resources, especially where they are non-renewable.
- Operate and maintain company vehicles with due regard to environmental issues as far as reasonably practical and encourage the use of alternative means of transport and car sharing as appropriate.
- Apply the principles of continuous improvement in respect of water, noise and light pollution from our premises and reduce any impacts from our operations on the environment and local community.
- As far as possible purchase products and services that do the least damage to the environment and encourage others to do the same.
- Where possible, the company will seek to influence customers in design matters impacting on its environmental policy.
- Assess the environmental impact of any new processes or products we intend to introduce in advance.
- Ensure that all employees understand our environmental policy and confirm to the high standards it requires.

Stuart Cooper Managing Director – 21st Century Office Concepts Ltd t/a Cupaz Reviewed 7th March 2024